

1. ATTEND ALL MARY KAY FUNCTIONS. Weekly unit meetings are a <u>MUST</u>. By attending you show support for your Director and sister consultants. Plus a guest is bound to be more impressed when she sees a room full of people.

2. HAVE A DAILY, WEEKLY, MONTHLY, AND YEARLY GOAL. This is important in all aspects of your life, including health, family, business, spiritual and social. Where do you want your business to be in one month (on target for star consultant, three new business associates or five appointments each week)?

3. SAY DAILY AFFIRMATIONS. "I am a booking machine, my datebook is always full." "I am healthy."

"I am enthusiastic!" "Everyone I meet is a prospect for my products or services." Etc.

4. HAVE GOAL POSTERS IN YOUR OFFICE, CAR, MIRRORS, ETC. Reminding you of your goals. And

don't forget to put one inside your refrigerator.

- 5. EVALUATE YOUR APPEARANCE. Which areas would you like to improve? Start walking or doing some other form of exercise. Get a new hairstyle, try a new hair color. Start paying more attention to your wardrobe. Dress professionally more often, and let your makeup reflect your career.
- 6. ORGANIZE YOUR FAMILY. Make them realize you are serious about your Mary Kay career. You can do this by disciplining yourself. Be willing to give up a TV show to service customers and book classes. Talk with them about your goals for the family like vacations paid for with money you've earned from your career.

7. COMPLETE WEEKLY PLAN SHEETS AND SALES ACCOMPLISHMENT SHEETS. Write your goals in pencil and when you accomplish them, fill them in with pen. Determine how much you earn from

classes, facials and reorders so you know when you are improving.

8. READ YOUR CONSULTANTS GUIDE AND LISTEN TO AUDIOTAPES. Watch videos and listen to audiocassettes while putting on your makeup, cooking, and driving in your car. They are a wonderful source of inspiration, education and motivation.

9. ORGANIZE YOUR OFFICE. It is simple. Shoe boxes are fine for skin care profiles. Use an

answering machine. Make your message short and businesslike. Record it yourself.

10.GO TO WORK! Talk to people you meet daily. Practice, practice, practice. It will become simpler! Hand out business cards - five a day minimum. Put cards in bills, give them to the cashier at the grocery store, restaurant, anyone within arms length from you. Hand out beauty books with samples of glamour or fragrances. Be sure your name and phone number are on all material you give out. Get prospective customer's name and numbers and follow up to get their opinion of the Mary Kay product. If you don't already have one, start a makeover portfolio with before and after photos. If you don't have a camera, buy a disposable one. Guests usually like having their photo taken. And remember to smile, smile and smile. People like to be around positive, happy people. Attitude is 98% of your business. You can do all things right with the wrong attitude and fail, but with the right attitude you can do things wrong and succeed.